

17th July 2018

Dear Parent/Carers

We are delighted to be able to announce that the Wakefield City Academy conversion to Outwood Academy City Fields took place on 1st July 2018. It is a very exciting time and we are all looking forward to working together on the next stage of our journey to ensure we continue to provide outstanding outcomes. We are excited about many new things happening in September including an Enrichment Programme (from 2.30pm – 3.30pm), Pledges, Student Voice and Vertical Mentor Groups. Further details about all these things will be available in September.

We look forward to welcoming the new Year 7 students at 8.15am on Tuesday 4th September 2018.

Years 8, 9, 10 and 11 students return to the Academy at 8.15am on Wednesday 5th September 2018.

In preparation for the new term in September, a reminder of the following:

- The Academy day : Please see attached.
- Outwood Uniform: All students have been measured and the uniform is available for collection from The Student Information Desk (Arncliffe Road entrance) at the following times:
 - Monday 6th August: 10am – 4pm (New - Year 7, 8 and 9)
 - Wednesday 8th August: 10am – 4pm (New - Year 10 and 11)
 - Monday 3rd September: 9am – 3pm
- No mobile phones – students may bring mobile phones to school for safety reasons but they must be switched off and in bags. If mobile phones are seen during the school day they will be confiscated, stored in the safe and can only be collected by an adult family member at the end of the school day.
- No jewellery – students will be checked on entry to the academy and if students are wearing jewellery it will be confiscated, stored in the safe and the student can collect it at the end of the day.
- Nails – no nail polish/varnish allowed. Acrylic nails/extensions are not allowed and must be removed.
- Makeup – discreet makeup only is allowed, but if we consider makeup to be too heavy we will ask students to remove it.
- All students are checked for makeup and jewellery on the gate. Makeup wipes and nail varnish remover will be provided.
- Outwood uniform – this must be worn at all times with the tie clipped to the top of the student's white shirt with the top button fastened.
- Plain black shoes, no logo's, no trainer shoes, no canvas.

Outwood Grange Academies Trust, a company limited by guarantee registered in England and Wales with company number 06995649.

Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF.

VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.

A list of Directors' names is open to inspection at our registered office.

We ask that parents/carers support us by ensuring you check that your child complies with all of the above before arriving at school.

As we approach the end of the summer term, I would like to take this opportunity to thank you all for your continued support. This year has brought many challenges and has seen many changes. Our priority throughout has been to ensure that the learning of the young people at the academy comes first and we are looking forward to working closely with parents/carers to ensure that together we raise standards, expectations and aspirations of all the young people in our school community. Our young people deserve an outstanding education and we will work tirelessly with colleagues and students to achieve this for the Outwood Academy City Fields community.

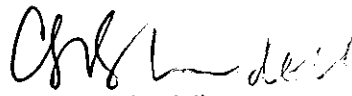
In order to ensure the safety of all our students and to be mindful of the local residents by minimising disturbance/traffic congestion we would ask those of you dropping/picking up in a car to turn in the semi-circle on Arncliffe Road. We do encourage students to walk to the academy and we have a secure bike shed should students come on their bikes.

Wishing you all an enjoyable summer.

Yours sincerely



Elizabeth Ford
Principal



Carolyn Blundell
Associate Executive Principal

Academy Day

Time	
8.10am - 8.20am	Arrive at the Academy
8.25am - 9.25am	Period 1 Lessons
9.25am - 10.25am	Period 2 Lessons
10.25am - 11.00am	Break VMG
11.00am - 12 noon	Period 3 Lessons
12. noon - 1.30pm	Period 4 Lunch (See below)
1.30pm - 2.30pm	Period 5 Lessons
2.30pm	End of Lessons
2.30pm - 3.30pm	Enrichment

Year 7	12 noon - 12:30pm 12:30 pm - 1.00pm 1.00pm - 1.30pm	P4 Lunch P4
Year 8 & Year 10	12 noon - 12.30pm 12.30pm - 1.30pm	Lunch P4
Year 9 & Year 11	12 noon 1.00pm 1.00 pm 1.30pm	P4 Lunch