

### **Outwood Academy City Fields**

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Principal: Mrs Michelle Colledge-Smith

July 2020

Y10 Face to Face Teaching Sessions – W/C 6th July 2020

Dear Parent/Carer

It was fantastic to be able to invite more staff and students back on site in the last couple of weeks for Academic Tutoring and taught lessons. To build on this success further, we are in a position to offer students longer sessions in the academy where they will have three taught elements - English, Maths and Science. Each session will last approximately 30 minutes, following the session, students will be provided with follow on work which will help students keep their momentum over the final few weeks. Students will be in groups of 6 for these sessions with their bubble not exceeding a total of 15. The rooms will remain in their current layout as this is already set out to the 2 meter guidelines. Students will follow the same risk management procedures as before washing their hands when they arrive and sanitising their hands on exit from the Academy. Each room will be cleaned when students leave to ensure a safe environment for both students and staff members. It is important that students only come in for these sessions at the time that has been arranged. To keep us all safe, they should not come to school or leave school with other friends and follow all the social distancing guidelines both in school and out in the community. If all our protective measures are followed carefully and the guidance remains the same, we are hopeful that we will be able to continue this provision until the end of the academic year.

Students may change the day that they are in the academy but on the whole will maintain their same Academic Tutor. Six students will arrive at intervals so that they can wash their hands separately before the next group of students arrive. We ask that students arrive 5 minutes before their sessions are due to start so we can support this.

Schedule:

### Monday AM session

Lead	DAd	RTh	КСо
Room	M5	M2	Н3
Toilets	Hum	Maths	Hum
Arrival	09:00	09:10	09:20
Exit	11:00	11:10	11:30

Outwood Grange Academies Trust, a company limited by guarantee registered in England and Wales with company number 06995649.

Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WFI 2PF.

VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.

A list of Directors' names is open to inspection at our registered office.

# Monday PM session

Lead	DAd	RTh	KCo
Room	M5	M2	Н3
Toilets	Hum	Maths	Hum
Arrival	12:15	12:25	12:35
Exit	2:15	2:20	2:30

# Wednesday AM session

Lead	KHu	VGu	КВе
Room	M3	H2	M4
Toilets	Maths	Hum	Maths
Arrival	09:00	09:10	09:20
Exit	11:00	11:10	11:30

# Wednesday PM session

Lead	KHu	VGu	КВе
Room	M3	H2	M4
Toilets	M3	H2	M4
Arrival	12:15	12:25	12:35
Exit	2:15	2:20	2:30

Any problems or concerns please contact Miss Willson, enquiries@cityfields.outwood.com

Yours faithfully

 $M. Colledge\hbox{-}Smith$ 

Principal