

March 2021

Dear Parents/Carers

School Opening Announcement

As you will have heard, the Government announced that schools will re-open from Monday 8 March. Outwood Academy City Fields will open to:

	Date	Gate	Time
Year 11	Monday 8 March	Arncliffe Road	8:10 - 8:20 am
Year 10	Monday 8 March	Arncliffe Road	8:25 - 8:40 am
Year 7	Tuesday 9 March	Arncliffe Road	8:00 - 8:20 am
Year 8	Tuesday 9 March	Warmfield View	8:10 - 8:20 am
Year 9	Tuesday 9 March	Arncliffe Road	8:25 - 8:40 am

At this point all students wishing to be tested will have had their first test. (If your child misses their appointment slot please contact enquiries@cityfields.outwood.com as we have built in time to support additional testing.)

Students who have been in the Key Worker and Vulnerable bubble can arrive from Monday 8 March and follow their normal timetable moving rooms where necessary.

On Monday 8 March Y7-9 who have not been in the bubbles will continue to follow live lessons on Google Classroom.

Tuesday 9 March all students will return to school. Students must be in full uniform and ready to learn.

Upon return to the Academy, all students and staff will be expected to wear masks in lessons and when moving around the site where 2m distances cannot be maintained unless they are exempt. It is advised that students bring two masks due to increased use and a safe container for them to be stored in. If you feel your child is exempt from wearing a face mask, please contact their Learning Manager who will support. Please note these regulations do not relate to PE lessons where physical activity is taking place.

Reminders:

- Full Academy uniform is expected at all times including uniform for PE
- Plain black socks when wearing trousers
- Plain black tights (at least 40 denier) when wearing a skirt
- Plain black, below the ankle, sensible school shoes (no canvas / plastic / trainers / boots, etc)
- Students are advised to wear a coat. A hoodie and/or a jersey top is not a coat and is not allowed to be worn onsite
- School jumpers can be worn, if you cannot access this a plain black jumper (without a hood) is acceptable
- No jewellery except a wristwatch (smart watches which connect to the internet/record media etc are not allowed)
- Make-up must be very discrete, eyebrows of normal shape and colour, fake eyelashes are not allowed
- No nail varnish or false nails, hair must be a natural colour
- Chewing gum, fizzy pop (including energy drinks), big bags of sweets and crisps etc are now NOT allowed anywhere on site. We are a healthy eating site.
- We are a no mobile phone site; phones are not allowed anywhere on the academy site. If your child chooses to bring in a phone, it must be switched off and in their bag. We are not liable for any breakages or theft. Any mobile phones seen or heard will be confiscated for an adult to collect.

If there are any issues or your child needs support with any of the above areas please contact us ASAP via enquiries@cityfields.outwood.com.

Outwood Grange Academies Trust, a company limited by guarantee registered in England and Wales with company number 06995649.

Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF.

VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.

A list of Directors' names is open to inspection at our registered office.

Outwood Academy City Fields

Warmfield View, Wakefield,

West Yorkshire, WF1 4SF

Tel: +44(0)1924 298752 Fax: +44(0)1924 207310

Web: www.cityfields.outwood.com

Email: enquiries@cityfields.outwood.com

Principal: Mrs Michelle Colledge-Smith



**Masks must be worn
in all areas where a 2m
distance cannot be
maintained**

STAY SAFE



Testing schedule

Testing is voluntary and its aim is to reduce the spread of COVID 19, and to quickly reduce the number of people affected. No child or adult will be forced to test. We appreciate that this is a challenging thing to do, but know we are here to support and there are adults in the room whose sole focus is to talk individuals through the process. Tests will only be allocated to students where consent has been provided.

Lateral Flow Testing is specifically for those who do not present any symptoms of Covid 19 so are asymptomatic. These will be carried out prior to and in the first two weeks of students returning with three to five days between each test. Students who have had three tests in school will be provided with home testing kits to continue the testing process at home. We will share more details about home testing kits shortly.

Parents/carers will be sent a message identifying the date and time of the test for students. Students need to arrive at the site by themselves. Other adults will not be allowed onto site. Students can arrive in their own clothes but they must wear a mask and follow normal social distancing measures.

Thursday 4 March	Time	Venue
Year 11	8 am - 10:30 am	Warmfield View entrance
Year 10	11 am - 1 pm	
Year 7	2 pm - 3 pm	
Friday 5 March	Time	Venue
Year 8	8 am - 10:30 am	Warmfield View entrance
Year 9	11 am - 1 pm	

Students are likely to be on site for between 10 and 40 minutes and will leave as soon as the test has been administered; it is important that they return straight home and follow the current lockdown rules, remembering that they should not be meeting with others in the area.

Can I conclude by thanking everyone involved for their support, enthusiasm and ability to adapt to the changing needs of children. You have been amazing!

Yours faithfully



Michelle Colledge-Smith
Principal



Key Info

Uniform issues	Contact Learning Manager We operate a hardship fund to support families at difficult times. The information is linked into this document. These are the most up to date contact points for each year group Year 7 - Sue Harrison - s.harrison@cityfields.outwood.com Year 8 - Adam Batley - a.batley@cityfields.outwood.com Year 9 - Jess Millard - j.millard@cityfields.outwood.com Year 10 - Jamie Lewton - j.lewton@cityfields.outwood.com Year 11 - Jess Hough - j.hough@cityfields.outwood.com
What if I have lost my planner?	Planners can be purchased via ipay and will then be given to students via SID when they return. Planners are £4.
What if my rooms have changed?	Some year groups have moved classrooms. All students will be given a new timetable when they arrive; either in their Tutor time or by their period 1 teacher. Staff will be on hand to help students to the correct areas.
What if my child missed their first test?	Contact enquiries@cityfields.outwood.com There are additional times allocated for missed tests.
What if my child is absent for the second/third test?	If your child is absent they should contact SID on their return to secure a date and time to have their next test.
What if my child was out of the country and did not have their first or second test can they return to school?	If you have missed the first and second wave of testing and still wish to consent, please contact the academy when you have returned from your destination with the accurate return date and the date when the quarantine ends so we can arrange for testing to begin. If you do not wish your child to take part in the testing they must still complete their quarantine and update the academy to the above dates so they can re-join their year group. Work will continue to be posted on their Google Classroom so they can maintain their education.
What if my child is anxious about returning to school?	Please contact their Learning Manager or their trusted adult who will be able to offer a range of support tools and discuss the best way forward.
What if my child forgets their mask?	If a student forgets their mask they will be charged 40p for a single use mask and £1 for the reusable masks. Every student will be allocated a mask in school by the Government, however we do not expect delivery of these masks until the end of the week commencing 8 March.
What if a student tests positive?	Participating staff and students who test positive will be informed about their results individually. Where participants are under 16, parents or legal guardians will also be notified. Guidance on safe travel and additional precautions will be provided along with test results. Students will need to take a further 'PCR test' (similar to those done in local and regional testing sites) on the same day (or as soon as possible). School will be able to provide these PCR test kits to perform at home or you can go to www.gov.uk/get-coronavirus-test or call 119 to book a follow-up test. If ordering a PCR test yourselves, they should choose to visit a drive-through test site if possible, as it is faster than requesting a home test. During this time while they wait for the PCR result (via text / email) the household will need to self-isolate. If the PCR test returns a positive result you will have to self-isolate and follow the guidance from NHS Test and Trace.

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What happens if the test is negative?	They will be able to stay in school and resume their activities as normal. A student will only be told if they test positive on a 'lateral flow' test, so if you do not hear you can assume it was negative. A small number of students may need to repeat the test if the first test was invalid or void for some reason.
What if a close contact at school tests positive?	A close contact of someone in school who has tested positive for COVID-19 will need to self-isolate as per the national guidelines. This does not apply to household members or close contacts outside of school who will still need to self-isolate.
What if my child develops symptoms?	This testing programme at school is for people with no symptoms. If your child develops symptoms at any time (such as a high temperature; a new, continuous cough; or a loss or change to their sense of smell or taste) they must immediately self-isolate, and book a test by calling 119 (England, Wales and Northern Ireland) or by visiting https://www.gov.uk/get-coronavirus-test . We will support our staff and students throughout, but please contact us if you need this information in any other language or format or if you have any questions please email: enquiries@cityfields.outwood.com .



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